

**Cranberry Heritage Center of Grayland
Grayland Community Hall
Rental Application and Agreement
PO Box 483, Grayland, WA 98547
Call or Message: (360) 743-0556 for questions or availability**

RENTAL POLICY STATEMENT:

The South Beach Parks and Recreation District will arrange rentals of the Grayland Community Hall. In order to maintain this facility in the grand manner in which it was built, and make repairs and improvements to the Grayland Community Hall, the following fees and policies have been passed and must be adhered to. Rentals will be on a “first Pay, first serve” basis, with a maximum of one year in advance. It is the policy of the South Beach Parks and Recreation District not to discriminate against any participant, client or user for services because of race, creed, color, national origin, marital status or sex. It is also the South Beach Parks and Recreation District policy, within reasonable limits, to insure that disabled persons have equal access to the Grayland Community Hall, and that all uses of the facilities must comply with this policy.

One Board member or designee will make arrangements with the client to inspect the premises. That person will also do the walk through after the event the following day. The cost of any cleaning or repair at the conclusion of the use of the Hall will be borne by the user. **ALL GARBAGE MUST BE HAULED AWAY AT THE CLIENTS EXPENSE.** The user will be responsible for all breakages and damage done to the furniture, appliances, and all damages to the building proper. The user will not access the balcony, or the electrical lighting for the stage. Decorations, pictures, signs, notices, posters, displays or exhibits of any type will not be allowed to be stapled or nailed to the interior or exterior of the building without prior consent of the South Beach Parks and Recreation District Board. No animals will be permitted in the Hall without the written consent from the South Beach Parks and Recreation District Board. **NO SMOKING IS PERMITTED IN THE HALL**

ALCOHOL CONSUMPTION:

A banquet permit is required to serve liquor on the premises and may be obtained from any Washington State Liquor Store. A copy of the permit must be submitted to the South Beach Parks and Recreation District at least three weekdays prior to use. The permit must be posted visibly on the premises. In the event the user intends to sell alcohol, i.e. (“Beer Gardens”), that user must be a licensed establishment and provide proof of insurance and South Beach Parks and Recreation District has been added to the insurance policy for the period of the event. **Open containers of alcoholic beverages or consumption of alcohol are not allowed outside of the Hall.**

LIABILITY:

The party signing the agreement assumes full financial responsibility for all damages that occur during or as a result of their usage of the Hall. The user understands that the South Beach Parks and Recreation District shall not be responsible for accident, injury or loss of personal property. The signor assumes all civil and criminal claims and fines resulting from negligence or criminal conduct of his or her guest.

PAYMENTS:

The rental fee is due thirty (30) days prior to the event. If user pays thirty (30) days prior to the event, then a personal check will be accepted. If the user pays the rental fee less than thirty (30) days prior to the event then a personal check will not be accepted. The rental fee must be paid with one of the following: 1) Certified Check, 2) Cashier’s Check, 3) Cash or 4) Money Order. No other form of payment will be accepted.

CANCELLATIONS: Cancellations 30 days or more before scheduled rental date - 100% refund. Cancellations greater than 2 weeks but less than 30 days before scheduled rental - 75% refund. Cancellations less than two (2) weeks prior to the event will result in forfeit of fees paid – 0 refund. Emergency cancellations less than 2 weeks prior to event due to Covid19 regulations and restrictions will not be subject to 0 refund policy and evaluated for appropriate refund amount.

Refundable Damage Deposit, less any custodial or repair fees will be returned to the user within two (2) weeks of the usage. The user shall not sublet without prior written consent of the South Beach Parks and Recreation District being obtained. Parking will be on the graded area adjacent to Grange and Cranberry Road. The Grayland Community Hall grounds are adequate for camping use. Please ask for the current rates. The Grayland Community Hall is not for rent to minors. Any youth activities to be held on the premises must be contracted with an adult who is responsible for the activities

I have reviewed this agreement and agree to abide by its rules and terms. I agree to hold harmless South Beach Parks and Recreation District for any negligent or criminal acts of my guests.

PLEASE SIGN THIS RENTAL APPLICATION AND RETURN THE LEASE APPLICATION TO CRANBERRY HERITAGE CENTER PO Box 483 Grayland WA 98547 WITH YOUR FEES.

Signor

Date